Session : Session Title

Title

Full Name

Position, Affiliation

Address, Country

Tel: +0-000-000-0000, Fax: +0-000-000-0000

Email: xxx@yyy.zzz

ABSTRACT

Paragraph...

Paragraph...

...

BIOGRAPHY

|  |
| --- |
| Photo (1.5” x 2”) |

The first paragraph may choose to contain a place and/or date of birth (list place, then date). Next, the author’s educational background is listed. The degrees should be listed with type of degree in what field, which institution, city, state or country, and year degree was earned. The author’s major field of study should be lowercased.

The second paragraph uses the pronoun of the person (he or she) and not the author’s last name. It lists military and work experience, including summer and fellowship jobs. Job titles are capitalized. The current job must have a location; previous positions may be listed without one. Information concerning previous publications may be included. Try not to list more than three books or published articles. The format for listing publishers of a book within the biography is: title of book (city, state: publisher name, year) similar to a reference. Current and previous research interests end the paragraph.

The third paragraph begins with the author’s title and last name (e.g., Dr. Smith, Prof. Jones, Mr. Kajor, Ms. Hunter). List any memberships in professional societies. Finally, list any awards, work, service, and publications. If a photograph is provided, the biography will be indented around it. The photograph is placed at the top left of the biography. Personal hobbies will be deleted from the biography.